

## Metadata Extension or Waiver Request

*Form used to request additional time for completing Metadata as required by the NOAA Data Documentation Directive (<https://nosc.noaa.gov/EDMC/PD.DD.php>), or permission \*not\* to create Metadata for legacy or experimental metadata. Seeking an extension or waiver is at the discretion of individual NOAA Programs; EDMC will track requests but will not formally approve or disapprove. The name and email address of the Program Manager or other responsible official approving this request must be provided.*

### NOAA Line Office

- NESDIS
- NMFS
- NOS
- NWS
- OAR
- OMAO
- Other...

### Program Name

*Please choose program from this list. If not found, select OTHER (final option) and provide program name in next question.*

1. NESDIS GOES-R Geostationary Operational Environmental Satellite-R Series
2. NESDIS JPSS Joint Polar Satellite System
3. NESDIS NCEI National Centers for Environmental Information
4. NESDIS NCEI/CDD Coastal Data Development Program
5. NESDIS NCEI/REDR Reference Environmental Data Record Program
6. NESDIS OPPA Office of Projects, Planning, and Analysis
7. NESDIS OSPO Office of Satellite Products and Operations
8. NESDIS STAR Center for Satellite Applications and Research
9. NESDIS CRW Coral Reef Watch
10. NMFS AKFSC Alaska Fisheries Science Center
11. NMFS AKRO Alaska Regional Office
12. NMFS Aquaculture Aquaculture
13. NMFS F/EN Law Enforcement
14. NMFS F/FS Sustainable Fisheries
15. NMFS F/HC Habitat Conservation
16. NMFS F/IA International Affairs and Seafood Inspection
17. NMFS F/PR Protected Resources
18. NMFS F/ST Science and Technology
19. NMFS GARFO Greater Atlantic Regional Fisheries Office
20. NMFS NEFSC Northeast Fisheries Science Center
21. NMFS NWFSC Northwest Fisheries Science Center
22. NMFS PIFSC Pacific Islands Fisheries Science Center
23. NMFS PIRO Pacific Island Regional Office
24. NMFS SEFSC Southeast Fisheries Science Center
25. NMFS SERO Southeast Regional Office
26. NMFS SWFSC Southwest Fisheries Science Center
27. NMFS WCRO West Coast Regional Office
28. NOS CO-OPS Center for Operational Oceanographic Products and Services
29. NOS CRCP Coral Reef Conservation Program
30. NOS NCRMP National Coral Reef Monitoring Program
31. NOS IOOS Integrated Ocean Observing System Program
32. NOS NCCOS National Centers for Coastal Ocean Science
33. NOS NGS National Geodetic Survey
34. NOS OCM Office for Coastal Management
35. NOS OCS Office of Coast Survey
36. NOS ONMS Office of National Marine Sanctuaries
37. NOS ORR Office of Response and Restoration
38. NWS ARH Alaska Region Headquarters
39. NWS AWC Aviation Weather Center
40. NWS CPC Climate Prediction Center
41. NWS CPHC Central Pacific Hurricane Center
42. NWS CRH Central Region Headquarters
43. NWS EMC Environmental Modeling Center
44. NWS ERH Eastern Region Headquarters
45. NWS ITIC International Tsunami Information Center
46. NWS MDL Meteorological Development Lab
47. NWS NCO NCEP Central Operations
48. NWS NDBC National Data Buoy Center
49. NWS NHC National Hurricane Center
50. NWS OWP Office of Water Prediction (NWC)
51. NWS OPC Ocean Prediction Center
52. NWS PRH Pacific Region Headquarters
53. NWS PTWC Pacific Tsunami Warning Center
54. NWS ROC Radar Operations Center
55. NWS SPC Storm Prediction Center
56. NWS SRH Southern Region Headquarters
57. NWS SWPC Space Weather Prediction Center
58. NWS STI STI Modeling Program Team
59. NWS STI STI R20
60. NWS WC/ATWC National Tsunami Warning Center
61. NWS WPC Weather Prediction Center
62. NWS WRH Western Region Headquarters
63. NWS ARH Alaska Region Headquarters
64. OAR AOML Atlantic Oceanographic and Meteorological Laboratory
65. OAR ARL Air Resources Laboratory

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| 66. OAR CPO NOAA Climate Program Office                     | 75. OAR OAP NOAA Ocean Acidification Program              |
| 67. OAR ESRL Earth System Research Laboratory               | 76. OAR OER NOAA Office of Ocean Exploration and Research |
| 68. OAR ESRL/CSD ESRL Chemical Sciences Division            | 77. OAR OWAQ Office of Weather and Air Quality            |
| 69. OAR ESRL/GMD ESRL Global Monitoring Division            | 78. OAR PMEL Pacific Marine Environmental Laboratory      |
| 70. OAR ESRL/GSD ESRL Global Systems Division               | 79. OAR SeaGrant National Sea Grant College Program       |
| 71. OAR ESRL/PSD ESRL Physical Sciences Division            | 80. OAR UAS NOAA Unmanned Aircraft Systems                |
| 72. OAR GFDL Geophysical Fluid Dynamics Laboratory          | 81. OMAO AOC Aircraft Operations Center                   |
| 73. OAR GLERL Great Lakes Environmental Research Laboratory | 82. OMAO MOC Marine Operations                            |
| 74. OAR NSSL National Severe Storms Laboratory              | 83. OTHER   |

### Other Program Name:

*If OTHER was selected in Program Name list above, type in name of Program here.*

### Requester Name

*Name of person seeking metadata Extension or Waiver.*

### Requester Email

*Email of person requesting metadata Extension or Waiver.*

### Approving Official

*Name of designated official (e.g., your Program Manager) approving request for metadata Extension or Waiver.*

### Approving Official Email

*Email of designated official approving request for metadata Extension or Waiver.*

### Data Name or Description

*Name or description of dataset(s) or data collection(s) for which an Extension or Waiver is requested. NOTE: It is permitted to file a single extension/waiver request to cover all data from a given Program seeking the same type of extension/waiver for the same reasons.*

### Any Metadata Experience?

*Does your NOAA Program have any experience developing metadata? In particular, are there \*other\* datasets from your Program that \*are\* visible in the NOAA Data Catalog (<https://data.noaa.gov/>)?*

Yes - No - Don't Know

### Type of Request

NOTE: After this question, the form will skip to section 2, 3, or 4 depending on your answer. This form can be used either to seek a temporary Extension (up to 3 years) of time to create metadata, or to request a permanent Waiver because the data are unpublished experimental data or legacy data (see definitions in Sec. IX of NOAA Data Documentation Directive v.2 at <https://nosc.noaa.gov/EDMC/PD.DD.php>).

- Extension of due date
- Waiver for Experimental or Test Data
- Waiver for Legacy Data

## Extension Request

### Explanation

*Explanation of why additional time is necessary to produce metadata for these data.*

### Unmet Budget Need

*If reason for extension is because of unmet budget need, approximately what additional funding would have been required to produce metadata? Enter an estimate as a number in whole dollars.*

### Length of Extension

*The official deadline for Metadata completion is 2018 Jan 1. Specify desired duration (1-3 years) of deadline extension.*

- 1 Year
- 2 Years
- 3 Years

## Experimental/Test Data Waiver Request

### Justification (experimental)

*ALL of the following must be true for experimental/test data exemption (check all that apply)*

- The data have no utility beyond the immediate project.
- The data are not used to support the conclusion of a peer-reviewed journal article.
- The data are not used to support the conclusion of a NOAA-issued publication.

## Legacy Data Waiver Request

### Justification (legacy)

*ALL of the following must be true for legacy data exemption (check all that apply)*

- The data are no longer being collected.
- The data are not used to support the conclusion of a peer-reviewed journal article.
- The data are not used to support the conclusion of a NOAA-issued publication.
- The data were never archived at NCEI (or at former NCDC/NGDC/NODC).
- The data were produced by a NOAA project which no longer exists.

## Remarks

*Any additional remarks or information to provide?*