

DRAFT

November 2012 DAARWG Meeting Agenda

Wednesday, November 7 – Friday, November 9

Key Points of Contact

Ferris Webster	DAARWG Chair	302-645-2532	ferris@udel.edu
Jeff de La Beaujardière	EDMC Chair	301-713-7175	jeff.delabeaujardiere@noaa.gov
Lewis McCulloch	EDMC Exec Sec	617-767-6582	lewis.mcculloch@noaa.gov
Adam Steckel	EDMC Exec Sec (Logistics)	202-957-5715	adam.steckel@noaa.gov

Other Logistical Contacts

Brad Kearsse	OMAO Point of Contact	301-713-7707	william.kearse@noaa.gov
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Meeting venue info for Wednesday and Thursday (full days):

TPIO Conference Room

1335 East-West Highway, Room 5300
Silver Spring, Maryland 20910

- **Parking:** *There's a parking garage with meter parking on the lower floors of SSMC-3 at 1315 in Silver Spring. Building SSMC-3 is just south of building SSMC-1. Arrive before 9 am for long-term meters. Short-term meters (3 hour max) usually available until about 10 am. Do not park in the shopping plaza across the street, as you will get towed. Other parking garages are shown on the map (last page).*
 - **Building Access:** *All NOAA employees and contractors have security badge access. Non-NOAA personnel must sign in, pass a metal detector and then be escorted by a badged NOAA employee. Jeff and Adam may escort you.*
 - **Getting to the conference room:** *Take the elevators to the 5th floor. When exiting the elevators, turn west. Conference room 5300 will be right across the hallway on your right.*
 - **Internet:** *We cannot guarantee wifi connectivity in this room, but will try our best to provide a wifi solution. Hard-wire ethernet connections will be available for those devices capable of using them.*
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Meeting venue info for Friday (AM only):

OMAO Conference Room

8403 Colesville Road, Suite 500
Silver Spring, Maryland 20910

- **Parking:** *The parking garage "Cameron Street Garage" is located at 8530 Cameron St, Silver Spring. The garage is about 2 blocks up the street from (north of) the OMAO building. Other parking garages are shown on the map (last page).*
- **Building Access:** *All persons, including NOAA employees, contractors, and non-NOAA guests must be escorted from the door of the building to conference room by a NOAA employee who works in the building. Jeff, Adam and Lewis do not qualify, so a badged OMAO staff member will need to assist us.*
- **Getting to the conference room:** *Take the elevators to the 5th floor. When exiting the elevators, turn south and enter Suite 500, which is right off the elevator foyer. Then turn left and walk down the hallway to the "large" OMAO conference room.*
- **Internet:** *There is wifi connectivity; however, you will need to provide your computer's MAC address to the IT staff prior to arrival in order to use it.*

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Meal info (for all days)

- **Beverages:** Coffee will be available throughout the day on all days, as will an assortment of hot teas. A pitcher of tap water will also be available in the conference room, but bottled water and soda will not. You may bring your own beverages at any time. There is a Starbucks and a Caribou right across the street from SSMC-1.
- **Light breakfast and afternoon snack:** A light “continental” breakfast will be offered on Wednesday and Thursday mornings in the conference room. We plan to provide doughnuts, croissants and a fresh fruit platter. We also plan to provide a light snack on Wednesday and Thursday afternoons. A contribution of \$10.00 per person (total for both days) is requested for those who opt to partake of the light breakfast and afternoon snack on Wednesday and Thursday. Please pay in cash on Wednesday morning. No light breakfast or snack will be provided for our half-day meeting on Friday.
- **Lunch:** Lunch is on your own on Wednesday and Thursday, and there is no lunch planned for Friday because the meeting will end at noon. We encourage you to check out the restaurants on Ellsworth Drive, which is just a 10-minute walk from both the SSMC-1 and OMAO conference rooms. See the map on the last page of this meeting packet for directions and a list of restaurants.
- **Dinner:** There will be an informal social hour at Masa Hibachi Grill from 5:00 to 6:00 pm on Wednesday. The social hour will be followed by a no-host dinner with seating at 6:00 pm. All are welcome to attend, but please RSVP in advance to Adam Steckel at adam.steckel@noaa.gov, so we can adjust the reservation accordingly. Masa Hibachi Grill is located at 921 Ellsworth Drive, Silver Spring. There is no dinner planned for Thursday or Friday.

Titan Pad for collaborative note taking

Link: http://noaa_dm.titanpad.com/25

Password: DAARWG

Remote Participation

Session	Date	Time	Dial	Meeting ID	Direct link to meeting
Day 1 AM	11/7	8:30 am to Noon	(805) 309-0010	521-662-214	https://www3.gotomeeting.com/join/521662214
Day 1 PM	11/7	1:00 to 4:30 pm	(267) 507-0005	575-944-142	https://www3.gotomeeting.com/join/575944142
Day 2 AM	11/8	9:00 am to Noon	(636) 277-0137	117-004-966	https://www3.gotomeeting.com/join/117004966
Day 2 PM	11/8	1:00 to 4:30 pm	(805) 309-0012	579-329-886	https://www3.gotomeeting.com/join/579329886
Day 3 AM	11/9	9:00 am to Noon	(510) 443-0605	554-130-422	https://www3.gotomeeting.com/join/554130422

Note: Unless you are a scheduled presenter, or you have specifically requested to attend a session remotely, the teleconference and GoToMeeting will not be activated.

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Day 1: Wednesday, November 7, 2012

At SSMC-1, Conference room 5300

- 8:30 to 9:00 **Continental (Light) Breakfast**
- 9:00 to 9:30 **Welcome from Chair of DAARWG and from NOAA**
(Ferris Webster and Jeff de La Beaujardière)
Introductions (All)
- 9:30 to 10:00 **TOPIC 1 Review of EDMC Activities and Plans (Jeff de La Beaujardière)**
Purpose: Describe past activities and FY2013 plans of the NOAA Environmental Data Management Committee (EDMC) for DAARWG information and feedback.
- 10:00 to 10:30 **TOPIC 2 NOAA Responses to Past DAARWG Reports & Recommendations**
(Lewis McCulloch)
Purpose: Per a recommendation at the June 2012 DAARWG meeting this session will focus on reviewing previous DAARWG reports and recommendations as well as NOAA's responses to them. The goal of this review and subsequent discussion will be to help inform DAARWG members regarding the consideration and development of new recommendations.
- 10:30 to 11:00 **Break**
- 11:00 to 11:30 **TOPIC 3 Status of NOAA Response to Current SAB Actions (Jeff de La Beaujardière)**
Purpose: There are two outstanding SAB Actions related to environmental data management that NOAA is developing responses to. Both of these actions are a direct result of DAARWG recommendations. Jeff will provide an update on the status of the NOAA responses.
- 11:30 to 12:00 **Open Discussion**
- 12:00 to 1:30 **LUNCH** *On your own; See map on last page, with list of restaurants on Ellsworth Drive.*
- 1:30 to 2:45 **TOPIC 4 Discussion: NOAA Environmental Data Management Framework (All)**
Purpose: This session provides additional time to expand and discuss one of the actions that Jeff will brief as part of TOPIC 2. Significant progress has been made in the development of a NOAA-wide Environmental Data Management Framework (one of the SAB recommendations) and Jeff will provide an overview of the current framework as well as review the comments and feedback that have been received to date. DAARWG members will be encouraged to provide their feedback on the scope, content and direction of the effort.
- 2:45 to 3:15 **Break**

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- 3:15 to 4:30 **TOPIC 5 Data Management Dashboard and Metadata Rubric**
(Ted Habermann, NGDC)
Purpose: Monitoring and tracking progress on various environmental data management objectives has long been desired by NOAA managers. Being able to encourage good data management practices and highlight best practices has been fundamental to the approach of the EDMC to making progress. This presentation will detail recent efforts to develop a system to achieve both of these goals.
- 5:00 to 6:00 **Informal social hour at Masa Hibachi Grill**
921 Ellsworth Drive, Silver Spring, Maryland
- 6:00 **No-host dinner at Masa Hibachi Grill**
Japanese teppanyaki cuisine
All are welcome, but please RSVP in advance to adam.steckel@noaa.gov
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Day 2: Thursday, November 8, 2012

At SSMC-1, Conference room 5300

- 8:30 to 9:00 **Continental (Light) Breakfast**
- 9:00 to 10:30 **TOPIC 6 Drilling Down into CLASS** (Kern Witcher, NCDC)
Purpose: This session is intended to provide DAARWG members a more in depth and detailed look into the CLASS Program and System, per a recommendation at the June 2012 DAARWG meeting.
- 10:30 to 11:00 **Break**
- 11:00 to 12:00 **TOPIC 7 Data Citation PD** (Pam Michael, NODC)
Purpose: The development of a Procedural Directive (PD) regarding how NOAA will undertake Data Citation is one of the key objectives of the NOAA Environmental Data Management Committee (EDMC) in FY 2013. This session will give DAARWG members an update on the status of the development of the PD as well as an opportunity for them to provide feedback and suggestion to help guide further development.
- 12:00 to 1:30 **LUNCH** *On your own; See map on last page, with list of restaurants on Ellsworth Drive.*
- 1:30 to 3:00 **TOPIC 8 Trusted Digital Repositories** (Dan Kowal, NGDC)
Purpose: Per a request from the DAARWG Chair, Dan Kowal will expand upon his presentation on Trusted Digital Repositories given at the 2012 NOAA-wide Environmental Data Management Conference.
- 3:00 to 3:30 **Break**
- 3:30 to 4:30 **Open Discussion**
- 4:30 **End meeting** (evening is open)

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Day 3: Friday, November 9, 2012

At the OMAO Conference Room

- 8:30 to 9:00 **Continental (Light) Breakfast**
- 9:00 to 10:15 **DAARWG Executive Session** (DAARWG members and liaisons only)
Purpose: To seek DAARWG consensus, leading to possible recommendations, on the issues presented in the previous two days.
- 10:15 to 10:45 **Break**
- 10:45 to 12:00 **DAARWG Meeting Wrap-up** (Ferris Webster)
- Recommendations
 - Future DAARWG issues
 - DAARWG membership review
 - Next meeting

List of DAARWG Meeting Attendees

Name	DAARWG Role	Organization	Home City, State
Ferris Webster	DAARWG Chair	University of Delaware	Lewes, DE
Beth Plale	DAARWG member	Indiana University, Bloomington	Bloomington, IL
Christopher Lenhardt	DAARWG member	Oak Ridge National Laboratory	Oak Ridge, TN
Daphne Fautin	DAARWG member	University of Kansas	Lawrence, KS
Eoin Howlett	DAARWG member	RPS ASA	South Kingstown, RI
Ernie Hildner	DAARWG member	Emeritus NOAA/NWS/SWPC	Boulder, CO
Francis Zwiers	DAARWG member	University of Victoria	Victoria, BC
John Boreman	DAARWG member	NC State University	Durham, NC
Krish Narasimhan	DAARWG member	Lockheed Martin Corporation	Bethesda, MD
Peter Cornillon	DAARWG member	University of Rhode Island	Narragansett, RI
Sara Graves	DAARWG member	U of Alabama, Huntsville	Huntsville, AL
Steve Kemppler	DAARWG member	NASA, GSFC	Greenbelt, MD
Jeff de La Beaujardière	EDMC Chair	NOAA NESDIS, TPIO	Silver Spring, MD
Lewis McCulloch	EDMC Exec Sec	NOAA NESDIS, TPIO	Silver Spring, MD
Adam Steckel	EDMC Exec Sec	NOAA NESDIS, TPIO	Washington, DC

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Downtown Silver Spring

- DAARWG meeting venues
- Hotels (GSA rate guaranteed)
- Location of group dinner
- P Parking garages
- Restaurants on Ellsworth Drive

Restaurants on Ellsworth Drive

Ellsworth Drive is Silver Spring's informal "restaurant district" and offers over 20 dining options in a 2-block radius.

- **Masa Hibachi Steakhouse & Sushi**
- Copper Canyon Grill
- Nando's Peri Peri (Portuguese)
- Lebanese Taverna Cafe
- Macaroni Grill
- Red Lobster
- Eggspectation
- Austin Grill
- Thai at Silver Spring
- Pho-Hiep Hoa (Vietnamese)
- Masa Hibachi Steakhouse & Sushi
- Potbelly Sandwich Works
- Starbucks
- Moby Dick's House of Kabob (Persian)
- McGinty's Public House (Irish pub)
- Galaxy Billiards Café
- Chipotle Mexican Grill
- Noodles & Company
- Ben & Jerry's
- Cake Love
- Cold Stone Creamery
- Baja Fresh (on Fenton)

